

FINANCIAL REGULATION

Any enrollment of a child at the French School of Siem Reap is considered as an adhesion to and respect of the present rules.

Please note: any re-enrolment at the EFSR will be validated only if the registration and tuition fees of the previous years have been paid.

1. Cost of schooling

	Class	Age	First registration	Re-registration (Annual cost)	CNED Registration	School's insurance (compulsory)*	School fee by trimester
Nursery School	Toute Petite Section	2/3 yo	NA	NA		50 US\$	800 US\$**
	Petite section	3/4 yo	610 US\$	280 US\$		50 US\$	1290 US\$
	Moyenne section	4/5 yo					
	Grande section	5/6 yo					
Elementary school	CP	6/7 yo	610 US\$	320 US\$		50 US\$	1515 US\$
	CE1	7/8 yo					
	CE2	8/9 yo					
	CM1	9/10 yo					
	CM2	10/11 yo					
Middle school	6th	11/12 yo	825 US\$	505 US\$		50 US\$	1685 US\$
	5th	> 12 yo	825 US\$	505 US\$	50 US\$	1685 US\$	
	4th	>13 yo	825 US\$	505 US\$	50 US\$	1685 US\$	
	3rd	> 14 yo	825 US\$	505 US\$	50 US\$	1685 US\$	
High school	CNED 2nd	> 15 yo	825 US\$	320 US\$	1100 US\$***	50 US\$	1810 US\$
	CNED 1st	>16 yo	825 US\$	320 US\$	1100 US\$***	50 US\$	1860 US\$

* Except if you provide a proof of liability insurance for your child – cf 4.

** Payable monthly on request

*** Corresponding to the CNED school fees – fees set by the CNED- subject to a slight change depending on the CNED

2. Annual registration fees

For each child enrolled, a registration fee is due. **Registration and re-enrollment fees are non-refundable.**

Students in Toute Petite Section (TPS) are not subject to the registration fee, but a first registration fee will be applied upon enrollment of these students in Petite Section.

These fees are payable for all students, including those who are applying for scholarships (submitted to the second committee in September).

For applicants to these scholarships, the registration fee will be refunded upon receipt of the results of the scholarship commission in Paris.

3. Registration fees for CNED

The registration fees for the High School correspond to a CNED registration via the EFSR plus the school registration fees. If the parents have already enrolled their child(ren) in the CNED, a school registration fee of US\$825 (1st enrollment) or US\$320 (re-enrollment) will be due.

4. Compulsory school insurance

The EFSR will provide school insurance for all families who can't provide civil liability insurance for their child(ren). School insurance covers personal injury and property damage caused by the child during school time and extracurricular activities (AES in French). Personal attestations and details of the insurance policy are available upon request.

5. Discount for families

Upon entry into the Petite Section, a reduction in tuition is applied: US\$100 per term for the second child enrolled, US\$150 per term for the third child enrolled and US\$200 per term for the fourth and subsequent children. This **discount is not applicable for students in Toute Petite Section (TPS).**

6. Payment conditions of the school fees

Termly payments: payment of tuition fees must be made before the beginning of each term.
Payment can be made by bank transfer or by check only.

- First enrolment / Re-enrolment: from 1 April to 15 June 2023, after this date, enrolment is not guaranteed by the school. In case of difficulty in meeting this deadline, parents are requested to contact the administration in advance.

- 1st School term payment: from 1 June to 30 August 2023

- 2nd School term payment: from 15 November to 15 December 2023

- 3rd School term payment: from 1 March to 31 March 2024

Payment deadlines :

- All invoices issued with a due date fixed at 15 days after the issue of the invoice
- From the 5th day of late payment after this deadline, a first reminder will be sent to you
- One month after this reminder is sent, a second reminder will be sent by the APE treasurer, the aim being to find a solution to your payment difficulties and to establish a written commitment signed by both parties
- After one month, if the commitments made are not respected, the family will lose its status as a member of the association, which will result in the child(ren) being removed from school.

Any difficulties with the payment of school fees should be communicated to the administrative office or the PA in order to set up a payment plan.

Please note:

- The enrolment of a pupil will only be taken into account after payment of the registration fee.
- Children whose fees have not been paid by the due date may be refused entry to the school until their situation has been resolved.
- In case of financial difficulties, families are invited to inform the PA and the secretariat in writing as soon as possible.

7. School fees

These costs include:

<u>Nursery school</u>	<u>Elementary school, 6th, 5th, 4th, 3rd</u>	<u>CNED</u>
- schooling - educational materials - school supplies	- schooling - teaching materials	- registration at the CNED - the follow-up of the schooling by the tutors - the cost of sending homework - printing costs of the courses - teaching materials

These costs do not include:

- school supplies, except for kindergarten (pens, erasers, compasses...)
- some field trips
- Rental of textbooks for the 6th, 5th, 4th and 3rd grades (approximately US\$ 50 for the start of the 2023 school year)
- lab coats for lab activities in middle school
- reading material required by the program in secondary school
- canteen, homework helps and after-school activities
- certain options: modern languages, art, etc.

8. Arrival mid-term

In case of arrival within a term, the tuition will be calculated on the basis of the number of weeks worked during the term. The weekly fee is calculated on the basis of 36 weeks worked during the year. Each week started is due. The family discount is not applicable on the weekly rate.

Class level	Weekly rate
PS,MS,GS	107,50\$
CP,CE1,CE2,CM1,CM2	126,25\$
Middle school 6 ^{ème} ,5 ^{ème} , 4 ^{ème} , 3 ^{ème}	140.50\$
High school 2nd grade	151\$
High School 1st grade	155\$
High School Terminale	162.50\$

9. Departure during the school year and temporary absence

Any trimester begun is due in full. No refund will be granted in case of early departure. In addition, no discount or reduction will be granted in case of temporary absence during a trimester.

1st term: from the 1st September 2023 to the 31st of December 2024

2nd term: from the 1st January 2024 to 31st March 2024

3rd term: from 1st April 2024 to 30th June 2024

The PA office